

Committee:	Date:
Streets and Walkways Sub Committee	4 April 2016
Subject: Decisions taken under Delegated Authority or Urgency since the last meeting of the Sub-Committee	Public
Report of: Town Clerk	For Information

Summary

This report advises Members of action taken by the Town Clerk under delegated authority or urgency since the last meeting of the Sub-Committee, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Decisions have been taken regarding the following projects:

- Mitre Square

Recommendation:

Members are asked to note the report.

Main Report

Mitre Square Section 278 – Issue Report

Background

1. In May 2015 the Sub-Committees agreed a delegation to the Town Clerk (in consultation with the Chairman and Deputy Chairman) to approve any necessary further budget increases up to the Gateway 5 Report, provided that any such increase is fully funded by the developer through the Section 278 agreement. The Streets and Walkways Sub-Committee agreed a similar delegation, and the Town Clerk considered this report on behalf of those Committees on this basis.
2. An Issue Report was approved in August 2015 under this delegated authority to increase the project budget by £20,000 (fully funded by the Section 278 agreement), taking the total approved budget to £99,000.
3. There was now a requirement to increase the Highways and City Transportation Staff Cost funding in order to allow the Section 278 detail design work to be finalised; all of these costs will be met by the developer through the Section 278 agreement. No additional funding is required from the Section 106 contribution at this stage.

Action Taken

4. The Town Clerk, following consultation with the Chairmen and Deputy Chairmen:
 - a) Authorised an increase to the Section 278 Highways Staff Costs budget of £24,000, to be fully funded by the developer through the Section 278 agreement;
 - b) Authorised an increase to the Section 278 City Transportation Staff Costs budget of £17,000, to be fully funded by the developer through the Section 278 agreement.

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